



Job Opening: Shift Supervisor

About the Position

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| Schedule: | Approx. Hours/Week: 20-28hrs | Location: Greenwood | Shifts Available: Nights & Weekends |
| Position Overview: The missions of the Shift Supervisor at Chaco Canyon are: 1. To ensure the customer experience during their shift is as perfect as possible 2. To ensure the employee experience during their shift is enjoyable 3. To ensure they are setting up the next shift of employees up for success The Shift Supervisor is in charge of making sure all customers are welcomed and well taken care of, food is beautifully prepared to recipe and in a timely fashion, and that employees are given the tools and information they need to succeed in their role. They mind the financial well-being of the café, and their goal is to leave the café in better condition than when they came on shift. To be a successful Shift Supervisor, you must be able to have “your head above the clouds,” and be able to gauge the immediate needs of guests, the café and its employees, AND prioritize them in accordance with the aforementioned number one mission. Shift Supervisors must be able to attend a bi-weekly manager meeting, and be excited and willing to engage in conversations about the future of the café. This sound like you? Then let’s talk. (There is 6 month minimum commitment for this position.) | | | Skills & Attributes Required, (in no particular order): <ul style="list-style-type: none"> ▪ Honesty! ▪ Open communication ▪ Self-motivation and ability to motivate and lead others ▪ Good sense of humor ▪ Hard-working ▪ Punctual ▪ Attention to detail (think allergies) ▪ Sense of urgency ▪ Interest in building community ▪ Passion for customer service ▪ Experience with cash handling and food preparation ▪ Management experience preferred ▪ Must be GREAT with email communication ▪ Ability to prioritize ▪ Ability to deal with your own stress, and manage the stress of others ▪ Ability to spend lots of time on your feet ▪ Ability to schlep things 50lbs+ ▪ Interest in personal growth and long-term tenure in this small business! |

About Chaco Canyon Organic Café

Our goal at Chaco Canyon is to continually seek to set the standard on what it means to be a Sustainable Cafe. We make all business decisions with the goal of having people, the planet and profitability in balance. We never compromise on our mission, and our ultimate goal of having zero impact on the planet. We wear our hearts on our sleeves and demonstrate this in the way we welcome and take care of customers and employees, donate to local and national causes that share our values, source our ingredients, and prepare every dish. We give people (and ourselves) goosebumps with what we show is possible with a cafe, and what a difference one place can make for the world and our community. We currently have 3 locations, with interest in growing to 4 with an East Side location in the future. The bigger we grow, the more we want to adhere to our values, which are:

- Having equal respect for our planet, our community, and our employees, and continually refining our business practices to reflect this respect
- Creating a welcoming space for and bringing unique products and services to a diverse community
- Providing a safe space for people to be human, with the intention of growth and contribution

Chaco Canyon Organic Cafe is an Equal Employment Opportunity Employer. Thank you for your interest!

How to Apply

Applications for this position are due by until filled

Step 1: Fill out an application. This can be found at www.chacocanyoncafe.com under Employment Opportunities OR you can stop by and get one at any Chaco location.

Step 2: Email or drop off the following: Application, Resume, Cover letter, and 3 Professional References. (Missing information puts you out of the running.) The email address you can email your info: cdenney@chacocanyoncafe.com

Step 3: Pat yourself on the back. You applied successfully!

